

KERN HEALTH SYSTEMS' REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: June 9th, 2005
TIME: 7:30 A.M.
PLACE: 9700 Stockdale Highway,
Bakersfield, CA 93311

The Agenda is divided into three sections:

CORRESPONDENCE AND CONSENT CALENDAR: These matters include routine non-policy financial and administrative actions, may include correspondence, and are usually approved by a single majority vote. Any Board Member may remove an item from the correspondence and consent calendar.

REGULAR CALENDAR: These items include significant financial, administrative and policy matters.

CLOSED SESSION: These items include contracting, peer review, personnel and litigation matters and other issues to be discussed by Board members only, with report to the public on any action taken.

Regular Agenda Correspondence and Consent Calendar

1. Approval of the minutes of May 17th 2005 KHS Board of Directors Meeting. (Attachment)
2. Approval of the following Policy and Procedures:
 - a. #10.02-I Conflict of Interest – Board Members Subcommittee Members and Employees
 - b. #3.22 Referral and Authorization Process(handout)
 - c. #5.01-P Member Grievance Process (handout),
 - d. #5.01-I Member Grievance Process (internal) (handout)
3. Approval of the minutes of the April 28th, 2005 Quality Improvement/Utilization Management Committee. (attachment)
 - a) Approval of the QI/UM Committee Minutes of February 24, 2005 meeting (Attachment)
 - b) Approval of the Public Policy Committee Minutes of March 11, 2005 meeting (Attachment)
 - c) Approval of the Physician Advisory Committee Minutes of March 9, 2005 meeting (Attachment)
 - d) Approval of the Physician Advisory Committee Minutes of April 6, 2005 (Attachment)
 - e) Approval of the Pharmacy and Therapeutics Committee Minutes of March 16, 2005 (Attachment)
 - f) Site Review Summary Report 1st Quarter, 2005 (Attachment)
 - g) Critical Element Monitoring – Quarter Ending March 2005 (Attachment)
 - h) IHEBA (Staying Healthy) Monitoring – Quarter Ending March 2005 (Attachment)
 - i) Initial Health Assessment (IHA) Monitoring – Quarter Ending March 2005 (Attachment)

- j) Kern Regional/Early Starts Monitoring – Quarter Ending March 2005 (Attachment)
- k) CCS Monitoring – Quarter Ending March 2005 (Attachment)
- l) Referral Process Monitoring – Quarter Ending March 2005 (Attachment)
- m) KP On-Call Healthcare Communications 1st Quarter 2005 (Attachment)
- n) Case Manager Activity Data Report 2nd, 3rd and 4th Quarter 2004 (Attachment)
- o) CCS Referral Summary 2004 (Attachment)
- p) Practitioner Denial Summary 2004 (Attachment)
- q) Health Education Department Activities Report 1st Quarter, 2005 (Attachment)
- r) Adolescent Wellness Incentive Project Year 2, January – March 2005 (Attachment)
- s) Staying Healthy Provider Report Cards, January – March 2005 (Attachment)
- t) Credentialing/Recredentialing Summary Report 1st Quarter, 2005 (Attachment)
- u) PCP Changes by Reason 1st Quarter, 2005 (Attachment)
- v) Member Services Quarterly Call Activity Report, January 1 – March 31, 2005. (Attachment)
- w) October 2004 TAR Audit (Attachment)
- x) November 2004 TAR Audit (Attachment)
- y) December 2004 TAR Audit (Attachment)
- z) January 2005 TAR Audit (Attachment)
- aa) February 2005 TAR Audit (Attachment)
- bb) March 2005 TAR Audit (Attachment)
- cc) Approval of the following Kern Health Systems Policies and Procedures:
 - Policy #**
 - 2.22 Facility Site Review
 - 2.24-P Pharmaceutical Guidelines
 - 2.26-P Hospital Re-admissions – Identification of Potential Quality of Care Issues
 - 2.27 Medical Records and Other Protected Health Information – Content, Maintenance, and Security
 - 2.28 Medical Records and Other Protected Health Information – Privacy, Use, and Disclosure
 - 3.22-P Referral and Authorization Process
 - 3.40-I Continuity of Care for New Members
 - 4.26-I Traditional, Safety-Net, FQHC, RHC, and IHS Providers
 - 6.06 Claims Employee Production and Quality Standards
 - 10.01 Committee Appointment
 - 10.51-I Records Retention
 - 13.01-P Drug Utilization and Non-Formulary Treatment

REGULAR CALENDAR

I. PUBLIC COMMENT

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda.

**SPEAKERS ARE LIMITED TO TWO MINUTES!
PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

II. COMMITTEE REPORT

- a. Q.I./U.M. Committee Meeting of April 28, 2005.
(See under Consent Calendar)

III. STAFF REPORTS

- a. CEO Report (attached)
b. Medical Directors report (handout)

IV. ACTION ITEMS

1. **Discussion and possible action regarding** approval to reappoint the following Board of Directors:
 - a. Public Policy Representative – currently held by Margo Arnold
 - b. Pharmacy Representative – currently held by Brian Komoto, Pharm D.
 - c. Urban Physician Representative – currently held by Ed Brown, M.D.

2. **Discussion and possible action regarding** approval of a request for a grant of \$10,000 by the Hospital Council. Monies go toward a health care provider Needs Assessment of the Central San Joaquin. (C. Sorrell)

Adjourn to Closed Session:

1. Closed Session to discuss New Product Lines
(California and Welfare Institutions Code Section (14087.38(m)))
2. Closed Session Regarding Peer Review
(California and Welfare Institutions Code Section (14087.38(n)))
 - (a) Closed Session to discuss and discharge its responsibility to evaluate and improve the quality of care rendered by health facilities and health practitioners.
3. Closed Session Regarding Provider Rates and Contracts
(California Welfare and Institutions Code Section 14087.38(m))
 - a. Closed session to consider and take action of matters pertaining to contracts, and contract negotiations with providers of health care services concerning all matters related to rate of payment.
4. Closed Session Regarding Personnel (Government Code
(Action 54957))

Adjourn to Open Session

1. Report on Closed Session

PLEASE NOTE: Anyone wishing information on the Kern Health Systems Board of Directors or Committee Agendas should contact Kern Health Systems, either by telephone at (661) 664-5000 or in writing at the following address:

Kern Family Health Care
9700 Stockdale Highway
Bakersfield, CA 93311

Such requests must be received no later than 5:00 p.m. ten (10) business days prior to the next regularly scheduled Board Meeting.